NTPEP Sign Sheeting Material/Roll Up Signs (SSM/RUP)
Technical Committee Meeting Minutes
Conference Call
Wednesday, September 13, 2017  11:00 am – 12:00 pm EDT

1. **Attendance:** Ted Whitmore (WV), Julie Lamberson (MO), Chris Gaudette (ORAFOL), Paul Vinik (FL), Jason Davis (LA), Moe Madar (Avery Dennison) Pat Galarza (NY), Katheryn Malusky (AASHTO)

2. **Data Mine 3.0 Update**
   a. 2017 Nippon Carbide - Barricade Product Split – **COMPLETE**
   b. 2017 DAOMING Product Number Revisions – **COMPLETE**
   c. 2017 Submittals NTPEP Number Reassignment – **COMPLETE**
   d. "Site Name" column has been added in SSM data export sheet – **COMPLETE**
   e. SSM Bulk Assignment –
      i. **Function designed and implemented on live site.**
   f. SSM Bulk Data Entry –
      i. **Function deployed and available for data entry across all Sites**
      ii. **Bulk Data Entry Sheet & Walkthrough distributed**
         -LA has not tried doing bulk data entry this week. It did not work for him last week, couldn’t save when cells were left blank. LA has the 2017 initial data waiting to be copy and pasted in DataMine.
         -Julie (MO) needs these documents to be sent to her.

- Chris (ORAFOL) - Vince was going to update on the manufacturers updating the bulk data release, during this call as well as the color boxes. Update on when the October release of data will happen. Katheryn will follow up with Vince on these items on Tuesday.


   TTI was chosen for this study. – Proposal to provide information (User Guide) to the Engineer
who selects the sign sheeting for their use. This study will not cover how to use the data for product selection. **Contact Jim with any questions.**

- Chris (ORAFOL)-TTI is supposed to be starting their work at the end of October.

4. Lab Audit of AZDOT. Report to be published on NTPEP/SSM web site. – **In Progress**

5. Round Robin Data – **Data to be available with Lab Audit Report.**