NTPEP Sign Sheeting Material/Roll Up Signs (SSM/RUP)
Technical Committee Meeting Minutes
Conference Call
Wednesday, December 20, 2017 11:00 am – 12:00 pm EDT

Attendees: Jim Swisher (VADOT), Jason Davis (LADOT), Vince Glick (AASHTO NTPEP), Dave Kuneiga (PennDOT), Chris Gaudette (Orafol), Ted Whittmore (West Virginia), Julie Lamberson (MissouriDOT), Pat Galarza (New York DOT), Matthew Rauch (Wisconsin DOT)

1. Data Mine 3.0 Update
   a. SSM Bulk Assignment –
      i. Function designed and implemented on live site.
   b. SSM Data Entry Status –
      i. 2017
         1. Bulk Data Entry for Base Sheeting Data is operational. All data is released to the Lead State
         2. Vince – Revert 2017 Base Sheeting data back to the Lead State (Copy the TC on the confirmation correspondence)
      ii. 2016
      iii. 2015
      iv. 2014
   c. Vince – Work with iENGINEERING to have credentials re-associated for the compartmentalization of function and visibility. This would apply to credentials across all product evaluation modules.


   TTI was chosen for this study. – Proposal to provide information (User Guide) to the Engineer who selects the sign sheeting for their use. This study will not cover how to use the data for product selection. Contact Jim with any questions.

3. Lab Audits; Report to be published on NTPEP/SSM States Only SharePoint web site.
   a. AZDOT – Report Complete; Posting In Progress
b. VADOT – Report In Progress

c. LADOT – Report In Progress

d. MNDOT – Report In Progress

4. Round Robin Data – Report In Progress

5. 2018 Product Evaluation Applications
   a. Submission window is open from Dec. 20, 2017 to Feb. 3, 2018
   b. NTPEP DataMine Manufacturer Product Application Walkthrough (link sent out with Conference Call invitation)
      i. Vince – Schedule walkthrough for January 4th. If low response, move to the 5th.
         Extend out the submission deadline to Feb 15th.