November 20, 2006  
REBAR Project Panel Meeting  
Teleconference  

Agenda

Attendees
Robert Sarcinella (TX) – Chair  
Mike McGough (AASHTO)  
Joe Dorsey (AASHTO)  
Merrill Zwanka (SC)  
Dave Meggers (KS)  
Joe Putherickal (Iowa DOT)  
Mike Koon (SC)

1. **Spec. Review** – *See attached revision and discuss. Revised version of the specification is in hands of the SOM for ballot.*
   a. AMRL is near completion of first draft of the qualification audit sheets. Once this is done, training audits will be conducted in Texas, most likely in January / February time frame.

2. **Work Plan Review** – *See attached version. Need to discuss the Project Panel’s Workplan.*
   a. Modification of Qualified Products – We must add a substantial compliance statement. Who will determine compliance with the audit? What is the timeframe to address all deficiencies within the audit? What type of documentation is needed? What will warrant a follow up visit?
   b. Auditors will list all deficiencies at time of audit, give possibilities for corrective action, give timeframe (30, 60 or 90 days)
   c. What type of accreditation and/or certification will AMRL be issuing?

3. **Qualification Agency Work on the Audit Form** – *Discuss where we are at regarding the audit form and AMRL will be revising this form for their use when they perform the audits.*

4. **MOVIN’ FORWARD(Timetable):**
   - Finish revisions to spec. and ballot (August 06) – *Met the deadline – Awaiting ballot*
   - Finish revisions to Workplan (early 2007) – *Still on target??*
   - Train Qualification Agency (early 2007) – *On target*
   - Begin solicitations for audits (mid 2007) – *Will set date for submissions within the next few months*
   - Begin audits (later on in 2007 – hopefully) - *Still on target*
o Distribute reports to SOM and NTPEP and solicit a response from each state on whether or not they are going to list the plant on QPL / APL.

At our next 2007 meeting, will give a status report on where we are with respect to implementation.