Panel Officers Present: Meredith McDiarmid, Chairperson (North Carolina DOT)  
Danny Lane, Vice-Chair (Tennessee DOT)

Panel Members Present: Patti Gambill, South Carolina DOT  
Bill Ward, Carsonite

Total Member State Attendance:  20  
Total Number of States Represented:  14  
Total Industry & Academia Attendance:  5

Dale Stokes of the North Carolina DOT began the meeting with a presentation including:

- A Review of the Current Work Plan & Modifications
- A Reminder of the Old Work Plan & Inherent Issues that Arose
- Highlights of Changes Made to the Current Work Plan
  - Durability Test and Reliability Test are run separately
  - Raise and lower CMS twice per week during Durability Test
  - Record battery-bank voltage levels of each sign before and after the Durability Test
  - Eliminated Dimming Test
  - Eliminated Charging Time Test
  - Require the manufacturer to fix an inoperable sign within 48 hours and detail any repairs done to the sign
  - Incorporate English words and QWERTY lines into the sight test messages
  - Continue to run all boards without solar power until each reaches its shutdown voltage
  - Wrote the work plan for solar panel powered signs only
  - Contractor supplies information on a technical audit and verification questionnaire
  - If a particular sign has a wide angularity range, the rear view mirror on the testing vehicle continues to be in the line of sight during angularity testing

The panel then accepted comments from the member States present, which included the following:
• Member States requested some type of guidelines (not pass or fail) for States to help them determine approval parameters
• Extremely hot and/or cold climate member States may need to adjust variables of this test to accommodate their needs
• Some member States expressed a desire to have the host state report if the signs did or did not meet what the manufacturer claimed it would
• The member States are interested in performance, not maintenance issues
• Re-testing cycle parameters… should there be one, if so, what would it be?
• What types of changes in a sign would require that sign to be retested?

The panel discussed testing of new products that may not fit into the current work plan. The group agreed there may have to be adjustments to the existing work plan or development of new work plans to test future products that may fall out of existing work plan parameters. Some of those potential products may include:

• Truck Mounted Changeable Message Signs
• Trailer Mounted Two Digit Speed Radars