Attendees:
Tracy Stegmaier (Chair/AL)
Stephanie Huang (AZ)
Kevin Palmer (AR)
Scott Hughes (IL)
Doug Gesso (KY)
Lori Belz (MN)
Ray Vaughan (SC)
Matt Holstein (SC)
Kurt Kelsey (American Excelsior)
Ben Ruzowicz (GA S&WCC)
Joel Sprague (TRI)
Jay Sprague (TRI)
Katheryn Malusky (AASHTO)
Maribel Wong (AASHTO)

Agenda Items:
1. Large Scale Report Revisions
   - **TC VOTE** on Guidance Wording for LS Slope & LS Channel Report Appendices
     All voted to adopt the guidance language.
   - Question from state rep on what values are affected:
     - Shear number varies depending on turbulence
     - C number will not be affected
     - R Factor revised based on recalculations
   - **Next Action Item** Work w/ TRI to clarify in reports the upper limits of channel testing.

2. Large Scale Report Equations
   - The purpose of this exercise is to verify that a manufacturer can work from the data provided and reach the same end result as the testing facility
   - Industry working through large scale slope report calculations to identify information needed.
   - Will be completed for discussion at the Annual Meeting.
   - **Next Action Item** do the same for channel report calculations.

3. SRD Pilot Project
   - Testing to begin at the end of April
   - 7 manufacturer 8 products
   - Another manufacturer has joined the SRD Pilot Project and added a third 3D product.
   - Discussing scope w/ independent report author to make sure data is being collected the same.
   - There will be one report that combines all of the data from both labs.
   - There will be a second report that presents an analysis of the testing to determine repeatability, variables that may negatively impact testing, and whether this test is indicative of product performance. A Task Force will be established in the future to review this analysis.

4. DataMine 3.0 Task Force
   - Just completed the ECP test tree.
   - **Next Action Item** SRD test tree.
   - Beta testing of DM3.0 should be in July-September 2016.
5. Audit Program
   - Verifying audit worksheets and workplan are congruent. Joel and Kathy to discuss separately.
     ECTC has a few comments.
   - Audit work plan to be shared with industry reps in June to incorporate feedback prior to balloting in July
   - Discuss what constitutes an audit non-conformity and the process for corrective actions.
     o All deficiencies found during audit must be adequately addressed within 15 business days of the manufacturer receiving the final audit report in order to be compliant
   - Standardized minimum labeling requirements are needed. Action Items Tracy to email Katheryn Alabama’s requirements to discuss with industry. Further discussion is needed. A recommendation to use Alabama’s requirements as a starting point.
   - Next Action Item incorporate HECPs.

6. HECP Task Force
   - Trial IR Scans – 4 manufacturers participating, all have shipped product to MnDOT.
     Preliminary work has begun. An update about testing conducted and feasibility will be discussed at the Annual Meeting.
   - Next Action Item combine list of state toxicity requirements.

7. 2016 Annual Meeting in Grand Rapids, MI, 05-08-2016 – 05-12-2016
   - ECP Session on Wednesday 05-11-2016 @ 8:00-10:00 am
   - Introduction to DataMine 3.0 on Wednesday 05-11-2016 @ 1:00-3:00 pm
   - Other Hot Topics:
     Index Retests
     Removing Cyclical Bench Scale
     Cyclical Large Scale
     Precision & Bias

Geosynthetic Materials Association (Keith Harris / chair) has asked if their Erosion Control Focus Group can become a friend of the committee on behalf of their TRM manufacturers and join in our TC calls. Katheryn to discuss the possibility of allowing a representative for their industry but not specific companies.

Industry should note that there are products dropping off the list in July. Notifications will be sent.

**STATES ONLY:**

**TC VOTE** on Retest Data – All voted to keep the Original Test Data for both tests reviewed. Maribel will notify the manufacturer and have the data released in DataMine.

Maribel to confirm if archiving of ECP products in DataMine is automatic or manual. If it is automatic, verify that they are set to archive 3 years after the release to public date.